



# Privacy Notice for users of the CRBIP PT Management Website

Version dated February 24, 2026

URL: <https://pt-crbip.quodata.de/>

In the context of managing participant accounts for the CRBIP Proficiency Testing (PT) Management Website, the Institut Pasteur is required to process personal data concerning you.

This notice is intended to inform you, in accordance with the provisions of Article 13 of the GDPR, of the nature and main characteristics of the aforementioned processing, as well as of your rights and the conditions for exercising them.

The implementation of this processing is carried out in compliance with Regulation (EU) 2016/679 of April 27, 2016, relating to the protection of natural persons with regard to the processing of personal data (GDPR), as well as Law No. 78-17 of January 6, 1978 (the "Data Protection Act") as amended.

## 1/ Who is the Data Controller?

The Data Controller is Institut Pasteur – 25-28 rue du Docteur Roux, 75724 Paris.

Institut Pasteur has appointed a Data Protection Officer (DPO). Contact details: 25-28 rue du Docteur Roux, 75724 Paris; email: [dpo@pasteur.fr](mailto:dpo@pasteur.fr).

## 2/ What are the purposes of the processing?

The processing implemented by Institut Pasteur aims to:

- Enable participants to create their user accounts and enter their information;
- Manage participant accounts for the PT Management Website;
- Ensure information system security.
- The "masquerade" feature (impersonation capability) enables administrators to assume control of user accounts solely to provide technical assistance.
- Retrieve results and answers to supplementary questions from participants from the PT rounds they are involved in, in order to evaluate their proficiency. Personal results remain confidential and laboratory identities are anonymised. Every participant receives their own report showing how they performed relative to others, without any disclosure of other participants' identities. Anonymised data may be used for future publications.

## 3/ What is the legal basis for the processing?

The processing is based on the necessity for the performance of a contract to which you are a party, or for the implementation of pre-contractual measures taken at your request (Article 6(1)(b) of the GDPR).

The processing is also based on the legitimate interest of Institut Pasteur (Article 6(1)(f) of the GDPR) regarding information system security.

## 4/ What categories of data are concerned?

The categories of data concerned by the processing are:



- Identification and contact data (surname, first name, email address, laboratory name and type, shipping and billing addresses);
- Participant results from PT rounds;
- Information provided in the Subject field and message body of the contact form;
- Connection data processed solely for the purpose of ensuring the security of our information systems.

#### **5/ Who are the recipients of your data?**

The recipients of your personal data are:

- The authorized personnel of the CRBIP responsible for managing proficiency testing schemes
- The EURL/CNR of Institut Pasteur organising the proficiency testing scheme (if applicable).
- QuoData GmbH (Germany), acting as hosting provider and IT service provider for the PT Management Website. Access is limited to their technical support and system administration teams;
- Authorized personnel from the IT Department (DSI) and the IT Security team (SSI) may access your connection data solely for the purpose of ensuring information system security.

#### **6/ How is your data secured?**

Institut Pasteur and its subcontractor QuoData GmbH implement technical and organizational security measures ensuring a level of security appropriate to the risk.

Data are managed through the PT Management Website (<https://pt-crbip.quodata.de/>) hosted on a dedicated server operated by QuoData GmbH (ISO 27001 certified) located in Germany. Data are also managed through internal Institut Pasteur application, specifically via Excel, Outlook and PROlab\_Plus (statistical software).

No data will be transferred to a country located outside the European Economic Area or not benefitting from an adequacy decision by the European Union.

#### **7/ How long does Institut Pasteur retain your personal data?**

We will retain your data in our active files for the duration of your participation in proficiency testing schemes and for three years following your last activity on the platform.

After this period, your data may be archived for a period not exceeding the statute of limitations applicable to contractual liability (5 years).

#### **8/ What are your rights?**

In accordance with Articles 15 to 20 of Regulation (EU) 2016/679 of April 27, 2016 (GDPR), you have the right to access your data, to request the rectification and/or erasure of your data.

You have the right to restrict the processing of your data while a decision is being made on your request. You have the right to data portability.

Finally, you have the right to object to the processing of your data.



### **9/ How to exercise your rights?**

To exercise the aforementioned rights, you must send a request to the Data Protection Officer (DPO) of Institut Pasteur, either by postal mail to 25-28 rue du Docteur Roux, 75015 Paris, or by email to: [dpo@pasteur.fr](mailto:dpo@pasteur.fr).

Please note that if you consider that you have not obtained satisfaction, you have the right to lodge a complaint with the French Data Protection Authority (CNIL - Commission Nationale de l'Informatique et des Libertés) – postal address: 3 place de Fontenoy - TSA 80715 - 75334 Paris cedex 07 – tel.: +33 1 53 73 22 22 – website: <http://www.cnil.fr>.

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